Ref: Academic/PAC/ECE/03/2025-26 Date: 16-08-2025

PROGRAM ASSESSMENT COMMITTEE MEETING-3

MINUTES OF MEETING

- The Meeting stated with welcome address by Dr. Sunitha R, HOD, ECE Department extending a warm welcome to the PAC members and a sincere gratitude was expressed towards all members present for the meeting. She narrated the purpose of **program assessment committee** meeting and importance of outcome-based Education.
- Fallowing points were discussed in the meeting.

1	**Review on action plan based on the Advisory Board Meeting for AY 2024-25 and Review on Quality objectives**		
	Points said by the Faculty Members	**Suggestions given by member**	**Remarks**
	• Review on action plan based on the Advisory Board Meeting and quality objective status for the AY 2025-26 • The implementation as per the suggestion given by the PAC members during previous meeting	NIL	NIL
2	**Dissemination and attainment of Vision, Mission, POs, PEOs and PSOs**		
	Department vision, Mission, Program Educational Objectives and Program Specific outcomes	PAC members suggested to Aline properly PO, PEO, PSO statements with outcome of the students	**Remarks:** Planned to Map PO, PEO, PSO **Responsibility:** Criterion-1 Coordinator
3	**Teaching and Learning Methodologies:** • **Curricular gap and Content beyond Syllabus** • **Question Paper Quality Improvement**		
	• Process of finding the curriculum gaps • Steps taken to get identified gaps in the curriculum based on the suggestions received from internal/external stake holders	• The PAC members suggested to train the students in open-source software and make them to do projects • Incorporate the GATE exam questions in the Internal Assessments to improve their skills	**Remarks:** GATE questions were included in Tutorials and Assessments and identified the department related open-source software and will train the students in upcoming semesters **Responsibility:** Faculty members
	• Innovation Methods Practiced and its Implication • Action Taken for slow learners and bright Students • Feedback on Teaching and Learning • Reforms in Teaching	• The PAC members asked about the particular plan foe slow learners and Bright students	**Remarks:** After IA-1 Slow learners will be identified and special coaching will be given **Responsibility:** Faculty members and Mentors
4	**Teaching and Learning** • **Project Review and Assessment** • **Institute –Industry Interaction and its Impact & Internship Training**		
	• Project review and Evaluation • Real time and industry projects and projects for the academic year 2024-25	To develop the Department and Industry interaction, PAC members suggested to increase the hardware projects	**Remarks:** In charge Faculty members asked to submit industry related or real time problem statements **Responsibility:** Coordinators and

	• Internship Training details		Faculty members
5	• **Attainment of COs, POs, PSOs with program effectiveness** • **CO Targets for the for the coming Academic year 2025-26 & Assessment Methods**		
	• The attainment of POs and PSOs and action was taken for the last AY 2024-25 • The course exit survey for the indirect assessment for the year 2024-25 • Elaborated about the target for the forthcoming academic year and also discussed action taken and preventive measures for achieving CO target	• The PAC members were suggested to include webinars, seminars, FDPs etc for attainment calculations	**Remarks:** Faculty members are asked to conduct webinars/ seminars/ FDPs **Responsibility:** Faculty members
6	**Result Analysis of 2024-25 Even Semester and odd semester**		
	• Result Analysis of 2024-25 Even Semester and odd semester • Average CGPA and SGPA calculation for differentiating the results analysis	The PAC members were suggested in improving the Grade points of the students	**Remarks:** Planned to improve the grade points of the students **Responsibility:** All Faculty members / HOD
7	**Training and Placement Progress Participants and its inference**		
	Placed student list and companies invited to the on campus and off campus Briefed the mock interviews, technical interviews provided for the students	The PAC members were suggested to provide more technical and pre placements to the students get more core opportunities and placements	**Remarks:** Company specific training and pre placement training is happening regularly **Responsibility:** Placement coordinator
8	**Professional Societies and Technical Association Participants and its inference**		
	• Various activities held under Professional Societies and Technical Association and name of the events conducted during 2024-25. • Proposed the number events planned under Professional Societies and Technical Association for the academic year 2025-26.	Members suggested to apply for Project proposal and getting funds under various funding agencies and also suggested to participate in various intercollegiate events under sponsorship of various professional societies to get fee waiver	**Remarks:** Projects are applying for KSCST funding and planned to apply for funds under various funding agencies. **Responsibility:** Coordinators and Faculty members
9	**Research and Development Publication, Patent, Projects, Consultancy, MOUs, Research Collaboration**		
	• Briefed faculty publication details along with citations, H-index, i-10 index • Elaborated the various sanctioned funded projects AICTE, KSCST. • Presented the submitted research project proposals • Presented the consultancy work, MOU details • Presented book chapter publication & reviewer details • Presented the patent filed details	The PAC members suggested improving a greater number of refereed journal Publications Funding project proposals are done by consultation with Industry Experts	**Remarks:** • Faculty members are advised to analyze the comments of submitted proposals received from funding agencies • Planned to apply more funded proposals and patents **Responsibility:** Faculty members
10	**Faculty Participation/Performance Awards and Achievements-Faculty members**		
	• Explained the faculty details, faculty participation, NPTEL and ATAL FDPs • Shared the course underwent by the faculty members • Elaborated the faculty member's performance awards and achievements	Dean Academics and HOD suggested to take up online courses in advance VLSI and also in computer science domai like machine learning and AI.	**Responsibility:** Faculty members

	• Presented the details of faculty members acted as resource person		
11	**Laboratory Utilization with respect to Outcome based Education and Additional Facility Utilization**		
	• Elaborated about laboratory utilization with respect to OBE • Shared the Additional Facility utilization available in the department	• The PAC members suggested to utilize the resource available in the department	**Remarks:** • Students were doing their projects using NI-LabVIEW and MATLAB, Python, Cadence. • Faculty members were using the virtual laboratory for handling few experiments
12	**Carrier Guidance Cell Activities**		
	• Explained about the various events conducted by the career guidance cell such as GATE coaching, Opportunities to pursue higher studies abroad, cracking competitive exams to the students	• The PAC members suggested to conduct expert talk related to this.	**Remarks:** • planned to conduct more Carrier guidance activities **Responsibility:** Faculty Coordinator
13	• **ICT academy Progress, Extra -curricular Activities, Mentoring**		
	• Explained EDC, IIC, ICT progress, Extra Curricular Activities for the academic year 2025-26 and mentoring	• The PAC members insisted on motivating the students to participate in extra-curricular activities	**Remarks:** • planned to motivate the students to participate in various events **Responsibility:** Faculty members
14	**Alumni Association Interaction**		
	Explained the extended support of alumni in the webinars/guest lectures, placement training, workshops, providing internships to the students, Projects as reviewers and PAC meetings as members	The PAC members suggested utilizing the alumni for placement training	**Remarks:** • planned to invite more alumni for placement training and to motivate th students **Responsibility:** The placement coordinator
15	**Stake Holders feedback analysis: Students/Parents/Alumni/Industry**		
	• Explained in details regarding the stakeholder's feedback system and analysis for the academic year 2023-24 • Action taken based upon the suggestions and feedback received from the stakeholders were explained in details	The PAC members suggested improving the feedback received from the stakeholders	**Remarks:** Few suggestions and feedback received from the stakeholders are already implemented and yet to implement the other suggestions and feedback in this academic year **Responsibility:** Students, Parents, Alumni, Recruiters, Faculty Members, HOD
19	**Department Budget Allocation & Expenses**		
	• Explained the adequate of budget allocatio and utilization of allocated funds for the academic years 2023-24 • Explained the budget allocation for the academic year 2024-25	The PAC members suggested improving the both adequacy of budget allocation and utilization of allocated funds for academic year 2024-25	**Remarks:** Planned to utilize the allotted amount under the various head to achieve the utilization percentage above 90% **Responsibility:** Budget coordinator, In charges, HOD

- The meeting was closed by extending a heartfelt vote of thanks by the Dr. Sunitha R for the valuable suggestions shared by each member towards the progress of the department. Finally, she thanked all the members for attending the third PAC meeting with a request to provide long term

support for the prospective development of the department.

Members present for PAC-Meeting-2

S. No.	Name of the Faculty	Designation	Role	Signature
1	Dr. Sunitha R	Head of the Dept.	Chairman	
2.	Dr. L Rangaiah	Dean Academics	Member	
3.	Dr.A Muruganandham	Professor	Member	
4.	Dr. Deepika J	Associate Professor	Member	
5.	Prof. Sreepathi V	Assistant Professor	Member	
6.	Prof. Ajay M	Assistant Professor	Member	
7.	Prof. Vani S Badiger	Associate Professor	Coordinator	
8.	Prof. Haritha K S	Associate Professor	Member	
9.	Prof. Santosh Chavan	Assistant Professor	Member	
10.	Prof. Lokesha K	Assistant Professor	Member	
11.	Prof. Chaithanya S	Assistant Professor	Member	
12.	Prof. Suresh M	Assistant Professor	Member	
13.	Prof. Daneshwari Modi	Assistant Professor	Member	
14.	Prof. Abhilasha.C.P	Assistant Professor	Member	
15	Prof. Karthikeyan Radhakrishnan	Assistant Professor	Member	
16	Prof. Akshatha B G	Assistant Professor	Member	

Prof. Vani S Badiger
PAC Coordinator

Dr. Sunitha R
HOD, PAC Chairperson
PROFESSOR & HEAD
DEPT. OF ELECTRONICS & COMMUNICATION ENG
RAJARAJESWARI COLLEGE OF ENGG
BENGALURU - 560 074

Dr. Rangaiah L
Dean-Academics
DEAN ACADEMICS
Rajarajeswari College of Engineering
Bengaluru - 560 074.

Dr. R Balakrishna
Principal
Principal
RAJARAJESWARI
COLLEGE OF ENGINEERING
Ramohalli Cross, Bengaluru-7