

# Rajarajeswari College of Engineering

(An Autonomous Institution, Affiliated to VTU, Belagavi & Approved by AICTE, UGC & GoK)

Sponsored by: MOOGAMBIGAI CHARITABLE AND EDUCATIONAL TRUST

Dept. of Electronics & Communication Engineering

NBA  
CBE ECE, UE



Ref: Academic/PAC/ECF/01/2024-25

Date: 15-08-2024

## PROGRAM ASSESSMENT COMMITTEE MEETING-2

### MINUTES OF MEETING

1. The Meeting started with welcome address by Dr. Sunitha R, HOD, ECE Department extending a warm welcome to the PAC members and a sincere gratitude was expressed towards all members present for the meeting. She narrated the purpose of program assessment committee meeting and importance of outcome-based Education.
2. Dr. Sunitha R informed the committee members about the Autonomous work and new SAR of NBA.
3. The presentation covered the following topic,
  - Institutional details and approval process
  - Vision, Mission, PEOs and PSOs
  - Program Curriculum and syllabus
  - Teaching Learning Process
  - Industry interaction
  - Course outcome and Program outcome Attainments
  - Student Performance
  - Faculty Interaction and contribution
  - Facilities and Technical Support
  - Continuous Improvement
  - Student Support Systems
  - Department Achievements
  - Any other points
4. Dr. Sunitha R presented the process being followed in evolving the Department's Vision, Program Educational Objectives & Program Specific outcomes and presented the statements for review to the DAB members.
5. Dr. Sunitha R presented Academic year wise progress of the department as follows,
  - The major topic of finding the gap in Curriculum and identifying the scheme to bridge the gap.
  - Value Added Courses, Industrial Trainings, online course and internships.
  - Teaching learning Process-Activities for advance learners and slow learners, online course

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details, Quality of internal Assessments, Student projects.

- Performance in Semester End Examination .
  - Placement and Higher studies details-year wise.
  - Student support systems such as Feedback systems, Mentor systems, Co-curricular & extra-Curricular activities, Student scholarships.
  - Faculty information and contributions in FDPs, Workshops, Industrial visit, Academic research and funded research.
  - Academic-Industry Interaction through MOUs, Industrial visits, Internships, IPTs etc.
  - Department Achievements.
6. After the detailed presentation, the suggestions for improvement, Operational planning was invited from the members
7. Initially the members congratulated the progress of the department growth with the involvement of stakeholders
8. **Dr. L Rangaiah, Dean Academics suggested the following points:**
- The progress of the department in all aspects is going on the right path and he suggested the points related to accreditation.
  - Suggestions in program Educational Objectives and mission matrix were given
  - In framing the vision, mission, PEOs, PSO,-suggestions from employers and alumni can also considered
  - Framing PSOs and limiting the statements can be (2 or 3) in the future.
  - The attainment ratio can be fixed in line with the
  - Number of course outcome should be 4 or 5 is preferable.
  - In Curricular gap identified for regulation 2022 batch and 2024 (Autonomous) batch.
  - One of the metrics for subject allocation can be based on their PG, PhD and NPTEL on line course
  - In quality assessment, the reason for rejecting and selecting a question paper out of 2 may be collected from Exam cell
  - In project review assessment, 3 level rubrics can be used instead of 10 point scale
  - The details of skill development for non-teaching staff members can be included
  - The value added courses for Entrepreneurship can also offered
  - In all the laboratory courses, compulsory mini projects can be included
  - In order to inculcate the habit of reading textbook, open book test with challenging questions may

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be conducted.

- In order to improve more placements, analysis about the placement experience and previous year placement statistics can be done and it helps to find the weaker area the vision, mission statements, PEO are defined properly and related to college vision and mission, suggested to retain the same.
- In student projects, the problem statement can be obtained from the industry experts in the earlier stages of the review which helps to improve the quality of projects.
- The project proposal submission to the funding agency can be done in consultation with the industry experts
- A statistic about internship converted jobs can be highlighted.
- Design contest, coding contest like Hackathon, Idea club etc can be conducted
- Interdisciplinary projects can initiate.
- As a part of co-curricular activity, Different academics club can be initiated
- In order to improve the programming skills, the advance learners can be given a task in core subjects and solve using programming languages and multi disciplinary courses for life skills can also be conducted

## 9. Internal members suggested the following points:

- The entrepreneurship skills can be developed with proper guidance
- The students should be identified from the second year and should be given awareness about various schemes of the central government and start-ups.
- The collaborative learning using self-interest group can be done with other department students which will help the students to get more exposure.
- The attainment through value added courses can be done.
- The projects can be finally audited based on societal needs and with industry experts.
- Students should be exposed to diversity of jobs available in the field. The students can be exposed to different experiments for solving similar problems in the laboratories.

10. The meeting was closed by extending a heartfelt vote of thanks by the Dr. Sunitha R for the valuable suggestions shared by each member towards the progress of the department. Finally, she thanked all the members for attending the second PAC meeting with a request to provide long term support for the prospective development of the department.

PAC Coordinator

HOD

PROFESSOR & HEAD

Dean Academics

DEAN ACADEMICS

Principal

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## Members present for PAC-Meeting-2

S. No.	Name of the Faculty	Designation	Role	Signature
1	Dr. Sunitha R	Head of the Dept.	Chairman	<i>Sunitha R</i>
2	Dr. L Rangaiah	Dean Academics	Member	<i>Rangaiah L</i>
3	Dr. A Muruganandham	Professor	Member	<i>A Muruganandham</i>
4	Dr. Deepika J	Associate Professor	Member	<i>Deepika J</i>
5	Prof. Sreepathi V	Assistant Professor	Member	<i>Sreepathi V</i>
6	Prof. Ajay M	Assistant Professor	Member	<i>Ajay M</i>
7	Prof. Vani S Badiger	Associate Professor	Coordinator	<i>Vani S Badiger</i>
8	Prof. Haritha K S	Associate Professor	Member	<i>Haritha K S</i>
9	Prof. Santosh Chavan	Assistant Professor	Member	<i>Santosh Chavan</i>
10	Prof. Lokesh K	Assistant Professor	Member	<i>Lokesh K</i>
11	Prof. Chaithanya S	Assistant Professor	Member	<i>Chaithanya S</i>
12	Prof. Suresh M	Assistant Professor	Member	<i>Suresh M</i>
13	Prof. Daneshwari Modi	Assistant Professor	Member	<i>Daneshwari Modi</i>
14	Prof. Abhilasha.C.P	Assistant Professor	Member	<i>Abhilasha.C.P</i>
15	Prof. Karthikeyan Radhakrishnan	Assistant Professor	Member	<i>Karthikeyan Radhakrishnan</i>

*Vani S Badiger*  
Prof. Vani S Badiger  
PAC Coordinator

*Sunitha R*  
Dr. Sunitha R  
HOD, PAC Chairperson  
**PROFESSOR & HEAD**  
DEPT. OF ELECTRONICS & COMMUNICATION ENG  
RAJARAJESWARI COLLEGE OF ENGINEERING  
BENGALURU - 560 074

*Rangaiah L*  
Dr. Rangaiah L  
Dean-Academics  
**DEAN ACADEMICS**  
RAJARAJESWARI COLLEGE OF ENGINEERING  
Bengaluru - 560 074.

*R Balakrishna*  
Dr. R Balakrishna  
Principal  
**Principal**  
RAJARAJESWARI  
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