



MOOGAMBIGAI CHARITABLE AND EDUCATIONAL TRUST  
**Rajarajeswari College of Engineering**

(An Autonomous Institution under Visvesvaraya Technological University, Belagavi)



**DEPARTMENT OF MANAGEMENT STUDIES**

**DEPARTMENT ADVISORY COMMITTEE (DAC)**

The **Department Advisory Committee (DAC)** is an advisory body at the department level that provides academic and industry inputs to enhance curriculum relevance, teaching–learning processes, and continuous quality improvement of academic programmes.

**Responsibilities:**

1. **Advisory Role in Curriculum Development:** To provide expert suggestions and guidance for the design and periodic review of curriculum for BBA and MBA programmes in line with industry and academic trends.
2. **Industry and Employability Inputs:** To advise on industry requirements, emerging technologies, skill gaps, and employability enhancement measures.
3. **Guidance on Scheme of Examination:** To offer inputs on assessment patterns, evaluation methods, and examination schemes without statutory approval authority.
4. **Outcome-Based Education (OBE) Support:** To suggest measurable Course Outcomes (COs) and alignment with Programme Outcomes (POs) and Programme Specific Outcomes (PSOs).
5. **Integration of Value-Added Components:** To recommend inclusion of NPTEL / SWAYAM online courses, certifications, mini projects, internships, and industry-based learning activities.
6. **Teaching–Learning Process Enhancement:** To suggest innovative pedagogical practices such as project-based learning, experiential learning, blended learning, and ICT-enabled instruction.
7. **Continuous Quality Improvement (CQI):** To provide feedback on curriculum implementation, student performance, and outcome attainment for continuous academic improvement.
8. **Industry–Institute Interaction:** To support collaboration with industry through internships, guest lectures, workshops, and real-time projects.
9. **Student Development and Career Readiness:** To advice on soft skills, communication skills, professional ethics, and lifelong learning initiatives.
10. **Advisory Feedback to Statutory Bodies:** To place recommendations before the Programme Assessment Committee (PAC) and Board of Studies (BOS) for consideration and approval.



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**DEPARTMENT OF MANAGEMENT STUDIES**

Members:

S.No	Name of the Members	Description
1	Dr. Lakshmi B L	Chairman
2	Ms. Roopa	Industry Expert
3	Mr. Sujatha Patra	Alumni Member
4	Ms. Geervani S	Student
5	Dr. K S Lakshminarayana	Member
6	Dr. Sowmya G	Member
7	Ms. Sushma S Rawath	Member
8	Ms. Usha V	Member
9	Ms. Deepika N	Member
10	Ms. Subha R	Member
11	Mr. Nargunam N	Member

Head of the Department / Chairperson – DAC



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**DEPARTMENT OF MANAGEMENT STUDIES**

MINUTES OF THE DEPARTMENT ADVISORY COMMITTEE (DAC) MEETING

**Name of the Institution:** Rajarajeswari College of Engineering, Bengaluru

**Department:** Department of Management Studies (BBA & MBA)

**Meeting:** First Department Advisory Committee (DAC) Meeting

**Date:** 28-06-2024

**Time:** 10:30 AM

**Venue:** Chanakya Seminar Hall, 6<sup>th</sup> Floor

**Members:**

S.No	Name of the Members	Description
1	Dr. Lakshmi B L	Chairman
2	Ms. Roopa	Industry Expert
3	Mr. Sujatha Patra	Alumni Member
4	Ms. Geervani S	Student
5	Dr. K S Lakshminarayana	Member
6	Dr. Sowmya G	Member
7	Ms. Sushma S Rawath	Member
8	Ms. Usha V	Member
9	Ms. Deepika N	Member
10	Ms. Subha R	Member
11	Mr. Nargunam N	Member

**Proceedings of the Meeting**

**1: Welcome Address**

The Chairperson welcomed all the members to the **First Department Advisory Committee Meeting** and thanked them for their valuable support and guidance.

**2: Overview of Autonomous Status**

The Chairperson briefed the committee about the autonomous status of the institution and the need for framing an industry-relevant and outcome-based curriculum for BBA and MBA programmes.

**3: Discussion on Curriculum Framework for BBA and MBA**

The broad curriculum structure, programme objectives, and semester-wise framework for BBA and MBA were discussed.



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**Suggestion:**

The committee emphasized balancing core computing fundamentals, emerging technologies, and practical exposure.

**4: Industry Expectations and Skill Requirements**

The industry expert highlighted the importance of:

- Programming and problem-solving skills
- Industry tools and platforms
- Internships and project-based learning

**5: Suggestions on Scheme of Examination and Assessment**

The committee suggested:

- Continuous Internal Evaluation (CIE) with practical components
- Bloom's Taxonomy-based question paper design

**6: Inputs on Course Outcomes (COs)**

The committee recommended that COs should be:

- Measurable and outcome-oriented
- Aligned with employability and higher studies
- Clearly mapped to Programme Outcomes

**Vote of Thanks**

The Members proposed the vote of thanks.

The committee's valuable suggestions and recommendations will be placed before the Programme Assessment Committee (PAC) for further deliberation and approval.



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Members Present:

S.No	Name of the Members	Description
1	Dr. Lakshmi B L	Chairman
2	Ms. Roopa	Industry Expert
3	Mr. Sujatha Patra	Alumni Member
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5	Dr. K S Lakshminarayana	Member
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7	Ms. Sushma S Rawath	Member
8	Ms. Usha V	Member
9	Ms. Deepika N	Member
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11	Mr. Nargunam N	Member

Head of the Department / Chairperson – DAC



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**DEPARTMENT OF MANAGEMENT STUDIES**

**MINUTES OF THE DEPARTMENT ADVISORY COMMITTEE (DAC) MEETING**

**Name of the Institution:** Rajarajeswari College of Engineering, Bangalore

**Department:** Computer Applications (MBA & BBA)

**Meeting:** First Department Advisory Committee (DAC) Meeting

**Date:** 07-08-2024

**Time:** 10:30 AM

**Venue:** Chanakya Seminar Hall, 6<sup>th</sup> Floor

Members:

S.No	Name of the Members	Description
1	Dr. Lakshmi B L	Chairman
2	Ms. Roopa	Industry Expert
3	Mr. Sujatha Patra	Alumni Member
4	Ms. Geervani S	Student
5	Dr. K S Lakshminarayana	Member
6	Dr. Sowmya G	Member
7	Ms. Sushma S Rawath	Member
8	Ms. Usha V	Member
9	Ms. Deepika N	Member
10	Ms. Subha R	Member
11	Mr. Nargunam N	Member

**Minutes of the Meeting**

**1: Welcome Address**

The Chairperson welcomed all the members to the Second DAC Meeting and informed the committee that the Scheme of Examination and Syllabus for BBA and MBA programmes have been finalized and approved by the statutory bodies.

**2: Review of Finalized Scheme of Examination**

The finalized Scheme of Examination for BBA and MBA programmes was presented.

**Observation:**

The committee appreciated the flexibility provided for skill-oriented and practical components.

**3: Review of Finalized Syllabus**

The finalized syllabus for BBA and MBA programmes was reviewed.



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## DEPARTMENT OF MANAGEMENT STUDIES

### Observation:

The committee noted that the syllabus is aligned with Outcome-Based Education and industry needs.

### 4: Inclusion of NPTEL / SWAYAM Online Courses

The committee discussed the integration of NPTEL / SWAYAM online certification courses as part of the curriculum.

### Suggestions:

- Allow NPTEL courses as credit transfer / value-added components
- Encourage students to complete at least one NPTEL course per academic year
- Map NPTEL courses with Course Outcomes where applicable

### 5: Mini Projects, Internships, and Industry-oriented Activities

The inclusion of **Mini Projects, internships, and industry-based assignments** was discussed.

### Suggestions:

- Introduce **mini projects** at the end of each academic year
- Strengthen **internship / industry project components**
- Promote real-time problem-solving and teamwork

### 6: Feedback on Employability and Skill Development

The committee emphasized:

- Programming proficiency
- Use of industry tools and platforms
- Soft skills, communication, and ethics

### 7: Suggestions for Implementation and Continuous Improvement

The committee recommended:

- Periodic review of NPTEL course relevance
- Monitoring of mini project outcomes
- Continuous feedback from industry and alumni



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**DEPARTMENT OF MANAGEMENT STUDIES**

**Vote of Thanks**

The Member proposed the vote of thanks.

The Department Advisory Committee reviewed the finalized Scheme and Syllabus for BBA and MBA programmes and provided constructive suggestions, including the integration of NPTEL online courses, mini projects, internships, and industry-oriented activities, for effective implementation and continuous improvement.

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Chairperson – DAC

Academic Dean

PRINCIPAL  
Principal  
RAJARAJESWARI  
COLLEGE OF ENGINEERING  
Ramohalli Cross, Bengaluru-74