



Rajarajeswari College of Engineering

(An Autonomous Institute, under Visvesvaraya Technological University, Belagavi,
Approved by AICTE, UGC & GoK, Accredited by ISO 9001-2015 Certified Institution)

Sponsored by: MOOGAMBIGAI CHARITABLE AND EDUCATIONAL TRUST



Dept of Information Science & Engineering

REF: RRCE/ISE/PAC2

Date: 07.01.2025

CIRCULAR

This is to inform that the **Program Advisory Committee (PAC) – Meeting II** of the **Department of Information Science and Engineering** is scheduled to be held on **13.01.2025 at 10:00 AM in the Board Room (Ground Floor)**.

The meeting is convened to **review and evaluate the academic activities of the department during the Even Semester of the Academic Year 2024–2025**. The committee will deliberate on various aspects related to **curriculum delivery, teaching–learning practices, and program quality improvement** in alignment with the institutional vision and Outcome-Based Education (OBE) framework.

The major focus of the meeting will include:

- Review of **curriculum implementation and syllabus coverage** for the current semester.
- Evaluation of **Course Outcomes (COs) attainment and Program Outcomes (POs) / Program Specific Outcomes (PSOs) attainment** based on assessment data.
- Analysis of **Internal Assessment (IA) and Semester End Examination (SEE) performance** and identification of areas for improvement.
- Review of **teaching–learning methodologies**, including the use of innovative pedagogical practices, project-based learning, and experiential learning approaches.
- Identification and monitoring of **slow learners and advanced learners**, along with planning of remedial and enrichment activities.
- Review and analysis of **stakeholder feedback** (students, alumni, employers, and faculty) for curriculum and program enhancement.
- Discussion on **integration of industry-relevant content, certification programs, and emerging technologies** to improve student employability and skill development.
- Review of **academic documentation, course files, attainment reports, and compliance with NBA/NAAC guidelines**.
- Formulation of **action plans for Continuous Quality Improvement (CQI)** to enhance academic standards and program outcomes.

The meeting aims to **facilitate effective academic planning, strengthen the implementation of Outcome-Based Education practices, and ensure continuous improvement in the quality of the Information Science and Engineering program**.

All PAC members are requested to **attend the meeting and actively participate in the deliberations by providing their valuable suggestions and recommendations for the overall development and enhancement of the program**.



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Copy to:

1. All PAC Members
2. Office of the Dean (Academics)
3. Department File

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Head of the Department

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