



Rajarajeswari College of Engineering

(An Autonomous Institution under Visvesvaraya Technological University, Belagavi)

(Approved by AICTE, New Delhi, Govt. of Karnataka, Affiliated to Visvesvaraya Technological University, Belagavi)

Sponsored by: MOOGAMBIGAI CHARITABLE AND EDUCATIONAL TRUST



Department of Computer Science and Engineering

06/01/2026

Minutes of the PAC meeting – 2025-2026- EVEN SEM

The Program Assessment Committee meeting for the academic year 2025-2026, EVEN SEMESTER was convened on 06/01/2026 at 10.30 a.m. in HoD Chamber. The following points were discussed.

Discussed the following Points:

- Review and approval of previous PAC minutes
- Analysis of Course Outcome (CO) attainment
- CO-PO & PSO mapping and attainment calculation
- Internal Assessment (CIA) performance review
- End Semester / University Examination analysis
- Indirect assessment (Student / Alumni / Employer feedback)
- Identification of gaps and corrective actions
- Review of previous action taken report (ATR)
- Quality improvement initiatives
- Any other matter

Dr. D. Kirubha, HoD/CSE, narrated and discussed all the departmental compliance criteria.

Agenda 1: Approval of Previous Minutes

- The minutes of the previous PAC meeting were reviewed.

Resolution:

- Previous minutes approved.

Agenda 2: Course Outcome (CO) Attainment Analysis

- Each Course Coordinator presented CO attainment for their respective subjects.

Sample CO Attainment Summary:

Subject: Artificial Intelligence

CO1: 2.49 CO2: 2.51 CO3: 2.83 CO4: 2.72 CO5: 2.71

Average CO Attainment: 2.65

Target Level: 2.5

Observations:

- CO attainment improved compared to ODD semester.
- CO3 attainment slightly below target in few subjects.

- Students showed difficulty in analytical problem-solving questions.

Resolution:

- Conduct additional problem-solving sessions.
- Provide more practice assignments.

Agenda 3: CO–PO & PSO Attainment Analysis

PO Attainment Summary:

PO1: 2.45

PO2: 2.60

PO3: 2.40

Observations:

- PO attainment shows improvement.
- PO1 and PO3 require further strengthening.

Resolution:

- Introduce case studies and project-based assignments.
- Encourage participation in coding contests and hackathons.

Agenda 4: Internal Assessment Performance Review

- CIA performance statistics:
- Average Class Performance: 75%
- Slow learners identified: 30 students
- Advanced learners identified: 25 students

Resolution:

- Provide mentoring support for slow learners.
- Encourage advanced learners for certification courses.

Agenda 5: University Examination Result Analysis

Pass Percentage: 85%

Distinction Percentage: 48%

Observations:

- Overall results improved compared to previous semester.
- Students faced difficulty in long-answer questions.

Resolution:

- Conduct answer writing practice sessions.
- Improve internal test standards.

Agenda 6: Feedback Analysis

Student Feedback:

- Improvement in satisfaction level.
- Request for more hands-on training.

Alumni Feedback:

- Need for advanced technical skills training.

Employer Feedback:

- Focus on communication and real-time project exposure.

Resolution:

- Organize technical workshops and soft skill training programs.

Agenda 7: Review of Previous Action Taken Report (ATR)

Previous Issue: Low CO attainment

Action Taken: Remedial classes conducted

Status: Improved

Previous Issue: Placement training gap

Action Taken: Training sessions conducted

Status: Ongoing

Agenda 8: Continuous Quality Improvement (CQI) Plan

- Strengthen outcome-based education implementation.
- Increase participation in NPTEL and certification courses.
- Encourage student research activities.
- Improve internship-to-placement conversion.

Agenda 9: Any Other Matter





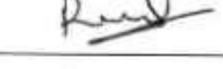
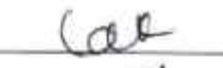
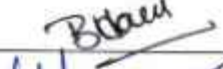
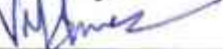
- The committee discussed additional improvement measures for academic quality.

Conclusion

The Chairperson emphasized the importance of continuous monitoring, evaluation, and improvement in teaching-learning processes for achieving better outcomes. The meeting concluded with a vote of thanks to the Chair.

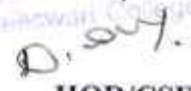

HOD/CSE

Circulated to Members:

S.No.	Name	Category	Present Designation	Signature
1	Dr.D.Kirubha	Chairman	HOD	
2	Dr.T.Kamalraj	Member	Professor	
3.	Dr.Lakshma Reddy	Member	Professor	
4	Dr.Pillai C S	Member	Professor	
5	Dr.Richard William	Member	Associate Professor	
6	Dr.Lakshmi C	Member	Associate Professor	
7	Dr.Harichandana	Member	Associate Professor	
8	Mr.V.M.Saravana Perumal	Member	Assistant Professor	

Copy to:

- 1) Circulate among all members for needful action
- 2) File

Dr. D. KIRUBHA
Head of the Department,
Computer Science and Engineering,
Kannur College of Engineering

HOD/CSE





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Department of Computer Science and Engineering

Responsibilities

- 1. Monitoring Program Outcomes:** The PAC monitors the achievement of Course Outcomes (COs), Program Outcomes (POs), Program Specific Outcomes (PSOs). This includes assessing whether the curriculum is effectively equipping students with the necessary knowledge and skills to meet the stated program goals.
- 2. Evaluating Program Effectiveness:** The PAC evaluates the overall effectiveness of the program and identifies areas where improvements can be made. This may involve analyzing student performance, examining curriculum gaps, and considering feedback from stakeholders.
- 3. Result Analysis:** The PAC analyzes student results to understand areas where students are excelling and where they may need additional support. This analysis can be used to inform changes to the curriculum or teaching methods.
- 4. Motivating Faculty and Students:** The PAC plays a role in motivating faculty and students to participate in activities that enhance the learning experience, such as workshops, projects, and publications.
- 5. Identifying and Addressing Needs:** The PAC identifies and addresses the needs of both slow and fast learners, providing support and resources to help all students succeed.
- 6. Recommending Improvements:** The PAC suggests improvements to the program, such as changes to the curriculum, teaching methods, or infrastructure, based on its analysis and evaluation.
- 7. Preparing Reports:** The PAC prepares periodic reports, including progress reports, status reports, and other management reports, to communicate its activities and findings to stakeholders.
- 8. Collaborating with Stakeholders:** The PAC interacts with students, faculty, and other stakeholders to gather feedback and discuss program improvements.



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Programme Assessment Committee (PAC)

Sl. No	Name of the faculty	Designation	Role in the PAC
1	Dr.D.Kirubha	Chairman	Overall supervision of PAC activities, Approving action plans and reports, Leading PAC meetings and guiding improvements.
2	Dr.T.Kamalraj	Member	Recommending academic support strategies, Ensuring curriculum mapping and assessment tools are in place, Coordinating academic planning and review.
3	Dr.Lakshma Reddy	Member	Collect and analyze Course Outcome (CO) attainment data. Compare with existing target values and identify gaps. Fix new target values for the next batch based on performance trends. Maintain proper documentation for future review and audits.
4	Dr.Pillai C S	Member	Calculate PO/PSO attainment using direct and indirect assessment methods. Compare actual attainment with target levels. Set revised target levels for the next batch based on analysis.
5	Dr.Lakshmi	Member	Identifying slow and advanced learners, Collecting feedback from students and stakeholders, Suggesting curriculum and teaching improvements.

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