



Rajarajeswari College of Engineering

(An Autonomous Institute, Affiliated Visvesvaraya Technological University, Belagavi,
Approved by AICTE, UGC & GoK, Accredited by ISO 9001-2015 Certified Institution

Sponsored by: MOOGAMBIGAI CHARITABLE AND EDUCATIONAL TRUST

Department of Computer Science and Design



DEPARTMENT ADVISORY COMMITTEE (DAC) Meeting-I

Academic Year 2024-2025(Odd Sem)

Minutes of Meeting

The meeting will be held 13-08-2024, in the Aryabhata seminar hall (first floor). The meeting will begin at 11:00 AM

Sl.No	Name of the Faculty	Designation	Role
1.	Dr.M.Selvi	Professor & Head	Chairperson
2.	Mr.Shankar	Tekzow	Member (Industry)
3.	R.Sureshbabu	Police Department-Ananthapur	Member (Parent)
4.	Pruthviraju.G	Pre Final Year CSD	Member (Student)
5.	Mrs.Malathi	Assistant Professor	Faculty
6.	Mrs.Rubithra	Assistant Professor	Faculty
7.	Mr.Achuthan S	Assistant Professor	Faculty
8.	Mr.Ghouse Pasha	Assistant Professor	Faculty

Agenda of the Meeting

1. Welcome and Introduction
2. Approval of the curriculum structure and semester-wise credit distribution.
3. Review and approval of the scheme and syllabus.
4. Discussion on the laboratory and practical framework for IPCC courses.
5. Allotment of mentors/mentees and review of the mentoring system.
6. Review and modification of Department Vision and Mission, Program Outcomes (POs), Program Educational Objectives (PEOs), and Program Specific Outcomes (PSOs).
7. Vote of Thanks

The meeting commenced with a welcome address by the Chairman. The members were briefed about the department's academic progress and the responsibilities after attaining autonomous status.



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The below points are discussed in the meeting

1. Curriculum and Credit Structure

The proposed curriculum structure and semester-wise credit distribution under the autonomous system were presented before the committee. The members discussed the flexibility and relevance of the structure in meeting academic and industry requirements. After detailed deliberations, the committee approved the curriculum framework with minor modifications in accordance with regulatory norms.

2. Syllabus Review

The revised scheme and syllabus for all semesters were reviewed in detail. The members suggested incorporating recent technological developments, interdisciplinary components, and practical applications. It was resolved to revise the syllabus periodically based on feedback from students, alumni, and industry experts.

3. Laboratory and Practical Framework for IPCC

The laboratory curriculum, experiment list, and evaluation methods were discussed. The committee emphasized the need for standardized lab manuals, uniform experiment formats, and transparent assessment procedures. It was resolved to implement common guidelines for all practical courses to ensure consistency and quality.

4. Allotment of Mentors/Mentees

The mentor-mentee allocation and functioning of the mentoring system were reviewed. The committee approved the existing allotment and stressed the importance of regular interaction between mentors and students. It was recommended to maintain proper mentoring records and provide academic and personal counselling whenever required.

5. Vision, Mission, POs, PEOs, and PSOs

The Department Vision and Mission, Program Outcomes, Program Educational Objectives, and Program Specific Outcomes were reviewed for relevance and alignment with institutional goals. The committee suggested necessary modifications based on stakeholder feedback. It was resolved to update and publish the revised statements on the department website.

HoD-CSD

Professor & HOD

Dean-Academics

Principal