



**MOOGAMBIGAI CHARITABLE AND EDUCATIONAL TRUST**  
**Rajarajeswari College of Engineering**

**(An Autonomous Institution)**

(Affiliated to VTU, Belagavi & Approved by AICTE, UGC & Govt. of Karnataka)  
 #14, Ramohalli Cross, Kumbalgodu, Mysore Road, Bengaluru - 560074, Karnataka



**Office of the Dean Academics**

Ref: RRCE/DA/02/2023-24

Date: 15.7.2024

**JOINT BOARD OF STUDIES MEETING- I**

**Minutes of Meeting:**

The Joint Board of Studies (JBoS) has been formulated with effect from Academic Year 2024-2025 for a period of three years on 10.7.2024. For The Joint BoS Meeting-I the following members were present.

| Sl. No | Name                  | Designation                        | Role        |
|--------|-----------------------|------------------------------------|-------------|
| 1      | Dr. R Balakrishna     | Principal                          | Chairperson |
| 2      | Dr. L Rangaiah        | Dean Academics                     | Convener    |
| 3      | Dr. G. Sadashivappa   | Controller of Examination          | Member      |
| 4      | Dr. Sreenivasa Murthy | IQAC - Head                        | Member      |
| 5      | Dr. Usha Shaktivel    | BoS Chairperson, Dept. CSE         | Member      |
| 6      | Dr. Sunitha R         | BoS Chairperson, Dept. of ECE      | Member      |
| 7      | Dr. Ebby Darney       | BoS Chairman, Dept. of EEE         | Member      |
| 8      | Dr. Rajesh K S        | BoS Chairperson, Dept. of AI&ML    | Member      |
| 9      | Dr. Shashidhar V      | BoS Chairman, Dept. of CSE(IC)     | Member      |
| 10     | Dr. Satheesha V       | BoS Chairman, Dept. of R & A       | Member      |
| 11     | Dr. Selvi             | BoS Chairman, Dept. of CSD         | Member      |
| 12     | Dr. Kamalakara        | BoS Chairman, Dept. of CV          | Member      |
| 13     | Dr. Sudhakara A       | BoS Chairman, Dept. of Chemistry   | Member      |
| 14     | Dr. Krishna Kumar k S | BoS Chairman, Dept. of Physics     | Member      |
| 15     | Dr. Hariprasad H S    | BoS Chairman, Dept. of Mathematics | Member      |
| 16     | Dr. Lakshmi           | BoS Chairperson Dept. of MBA       | Member      |
| 17     | Dr. Subburaj          | BoS Chairman, Dept. of MCA         | Member      |
| 18     | Dr. Parameshwara      | Placement officer                  | Member      |

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The JBoS-I started with Welcome address by Principal and Dean Academics. The insight and the roles & responsibilities of Joint BoS members were discussed. The meeting has covered the following points:

- Discussion about the Academic Calendar and advised to be par with VTU Calendar.
- 16 weeks and minimum of 90 working days have to be maintained.
- The induction program conduction should take place for a duration of 11 days for odd semester and 10 days for even semester.
- The Heads of physics, chemistry, maths departments are asked to plan the induction program accordingly with the club activities.

**AGENDA 1: Preparation of scheme and syllabus for first year UG B.E Programme**

The BoS Chairpersons of all the departments are requested to prepare the scheme and syllabus of the subject offered by the respective department. The scheme and syllabus can be modified with 15-20% from VTU syllabus. It should be made ready to present in department BoS meeting for the suggestion and modification.

**AGENDA 2: Preparation of scheme for higher semesters UG B.E Programme**

All the BoS Chairperson are advised to prepare the scheme of higher semesters 3<sup>rd</sup> -8<sup>th</sup> semester for the inputs and suggestions from external BoS members. The second year scheme should be precisely made ready to present in BoS meeting that has been scheduled.

**AGENDA 3: Preparation of scheme for BBA and BCA**

The scheme and syllabus of first year BBA and BCA programme should be made ready for the BoS meeting and asked to refer the guidelines given by VTU for this programme.

**AGENDA 4: Preparation of scheme for MBA and MCA**

The chairperson of MBA and MCA are asked to prepare the scheme and syllabus as per the PG programme guidelines and asked to modify the syllabus according to the current demand of the industries.

**AGENDA 5: Preparation of scheme for M.Tech**

The BoS Chairpersons of PG department are requested to prepare the scheme and syllabus of the M.Tech. Programme.

**AGENDA 6: Preparation of guidelines to form Curriculum**

Provide a scheme for curriculum development for various courses, keeping in view the college's vision, the interests of the stakeholders, predictions of future technology changes, and national requirements for consideration and approval by the Academic Council. Analyze and suggest the

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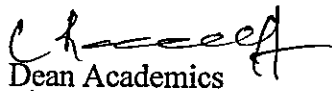
**Office of the Dean Academics**

action plans for stakeholders' feedback on curriculum development and assessment process. The curriculum should be prepared by identifying the gaps from feedbacks of the stakeholders.


**AGENDA 7: Preparation of Assessment Process for different types of courses**

Suggest methodologies for innovative teaching and evaluation techniques; Coordinate research, teaching, extension, and other academic activities in the department/college. CIE/SEE shall be prepared with the discussion of Controller of Examination. Design the rubrics and SDA Component for the subjects.

- Inform the date and timings of BoS meeting to the external persons in advance.
- Draft copy of curriculum should be sent to external person before for the suggestions.
- The curriculum should be planned in the view of attaining OBE with well defined course objectives and outcomes.

  
Dean Academics

Dr. L RANGAIAH



Principal

Dr. R. BALAKRISHNA

— DEAN ACADEMICS  
Rajarajeswari College of Engineering  
Bengaluru - 560074



# RajaRajeswari College of Engineering

(An Autonomous Institute, Affiliated Visvesvaraya Technological University, Belagavi,  
Approved by AICTE, UGC & GoK, Accredited by ISO 9001-2015 Certified Institution)  
Sponsored by: MOOGAMBIGAI CHARITABLE AND EDUCATIONAL TRUST



## Office of Dean Academics

### Agenda: Preparation of Academic Curriculum documents

Date :15/07/2024

Time :10:45 am

| Sl No | Name                 | Designation         | Dept  | Signature |
|-------|----------------------|---------------------|-------|-----------|
| 1     | Dr. R Balakrishna    | Principal           |       |           |
| 2     | Dr. Rangaiah L       | Dean Academics      |       |           |
| 3     | Dr. A. S. HARIPRASAD | Professor and Head. | Maths |           |
| 4     | Dr. V. SREENIVAS     | HOAC (Head), HOD    | ESB   |           |
| 5     | Dr. P. EBBY DATTA    | Prof. & Head        | ESB   |           |
| 6     | Dr. Sathyaesh V      | Assoc. Prof         | REA   |           |
| 7     | Dr. M. KARTHIKEYAN   | Prof. & Head        | RAA   |           |
| 8     | Dr. Rajesh B         | Assoc. & Head       | ADAME |           |
| 9     | Dr. D. KIRUBHA       | Assoc. Prof         | CSE   |           |
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