



# RajaRajeswari College of Engineering

(Approved by AICTE, New Delhi, Govt. of Karnataka & Affiliated to Visvesvaraya Technological University, Belgaum)

Sponsored by: MOOGAMBIGAI CHARITABLE AND EDUCATIONAL TRUST



Ref.No.RRCE/Admin/2021-22/

Date:11-8-2021

## NOTIFICATION

**Sub:** Revised Constitution of Grievances Redressal Committee for the academic year 2021-22-Reg  
The members of the Grievances Redressal Committee is revised for the academic year 2021-22 as follows

Sl.No.	NAME AND DESIGNATION	ADDRESS	Contact No.
1	Dr.T.Chandrashekar,Principal & Chairman	RRCE,B'lore	9900028023
2	Dr.J.Amutharaj,Vice Principal,Member	RRCE,B'lore	9742738238
3	Dr.R.Balakrishna,Professor & Dean(Academics),Dept of CSE,Member	RRCE,B'lore	9986008063
4	Dr.Usha S,Professor & Dean(R&D),Dept of CSE	RRCE,B'lore	9972929988
5	Dr.A S Hariprasad,HOD,Maths,Member	RRCE,B'lore	9880926382
6	Dr.Pruthviraj R D,Assoc.Prof,Dept of Chemistry	RRCE,B'lore	9742832678
7	Dr.Sunitha R ,Asst Prof,ECE Dept	RRCE,B'lore	9986209654
8	Aishwarya M, III ECE Student Representative	RRCE,B'lore	6362399356
9	Kesari Nandan K, V CSE Student Representative	RRCE,B'lore	8123990244
10	Prof.Dr.M.Venkatachalappa, Retd Prof,Department of Mathematics,Central College Bangalore & Ombudsman	RRCE,B'lore	9845448381

The above members are requested to meet as and when required depending on receipt of any grievances whatsoever in this behalf.

To  
1-10 all the concerned

Copy to:

1. Executive Director, RRG I for kind information
2. Special Officer, RRG I for kind information

Principal

Principal

RAJARAJESWARI

COLLEGE OF ENGINEERING

Ramohalli Cross, Bengaluru-74

### Campus

#14, Ramohalli Cross, Kumbalgodu, Mysore Road  
Bengaluru - 560 074

Ph : 080 - 28437124 / 28437375 Fax : 080 - 28437373

E-mail : info@rrce.org, enquiry@rrce.org

www.rrce.edu.in / www.rrce.org



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## Objective

To be a single point contact for receiving the grievance, processing them and suggesting suitable remedies.

## Policy Guidelines

1. A Grievance of any student/ staff to be reported in writing to the committee.
2. A committee is formed by the Principal and will conduct a hearing.
3. Based on the report submitted by the committee, action is taken by the committee.

## Term/Meeting/Quorum

1. The term of the committee is for one year and shall continue until reconstituted.
2. Meeting will be conducted as the need arises
3. Quorum for hearing shall be three of the members of the constituted committee.

## Roles and Responsibilities

1. Chairman will head the Grievance Redressal Cell.
2. The final decision and action taken will be decided by the Chairman
3. Coordinator will coordinate the meeting related to hearing of grievances and will do the necessary reporting to the Chairman.

## Procedural Steps

1. The committee list is displayed on the notice board.
2. Any grievance received by the coordinator will be intimated to the chairman.
3. Necessary coordination for conduction of the hearing.
4. Reporting of the findings of the hearing to the administration.
5. Suitable action to be taken by the administration.

The Grievance Redressal Committee (SGRC) is constituted for the purpose of redressal of grievances of students, faculties & stake holders. They can approach the Chairman of the committee either in writing or email to [grc@rrce.org](mailto:grc@rrce.org). The college assures the students that once a complaint is made, it will be treated with sensitivity.

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